



RODMELL PARISH COUNCIL

Parish Clerk: Mrs Lynette Kemp
rodmellparishcouncil@aol.com

Mobile: 07864637274

You are hereby summoned to attend the Annual Council Meeting of the Rodmell Parish Council on Tuesday 16th May 2023 at 8.00pm in Rodmell Village Hall for the purpose of transacting the following business.

Signed: Lynette Kemp

Dated: 9th May 2023

Members of the Public are welcome and encouraged to attend our meetings

AGENDA

Public Questions

The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and **observe** the rest of the meeting.

1. **Signing in and welcome to new Council** – All councillors to sign the Acceptance of Office, Register of Interests and Consent to Receive Electronic Agendas Paperwork.
2. **To receive any apologies for absence.**
3. **To elect the Chairman for the forthcoming year.**
4. **To elect the Vice Chairman for the forthcoming year.**
5. **To receive updates** from County Councillor Sarah Osborne and District Councillor on matters affecting this Parish.
6. **Minutes of the Full Council Meeting held on the 21st March 2023, the Extraordinary Council Meeting held on the 21st April 2023 and the Parish Assembly held on the 21st April 2023** – to sign as a true and accurate record.
7. **Councillor responsibilities – to appoint Councillors**
 - Website and council email problems.
 - Tree Warden
 - Countryside, agriculture and allotments
 - Repairs to the Street
 - Sports Field, Mowing and Hedge Trimming
 - Playground
 - The Dicklands
 - Village maintenance
 - Communication with Northease residents

- Village Hall Committee
- Defibrillator
- Safer C7
- Lenny's Path
- Roads, Paths, Transport
- SDNP (including possible Councillor representative on SDNP Board)
- ESALC

8. Website – update and proposals for the new website and agree councillor email addresses

9. Planning – To include comments on any planning applications received, including those received after the agenda was sent out;

SDNP/23/01124/LIS and SDNP/23/0023/HOUS

Location: Flint Barn South Farm Close Rodmell East Sussex BN7 3HW

Proposal: Erection of rear garden single storey detached outbuilding

9.1 To consider drafting a Parish Priority Statement and appoint lead councillor

10. Standing Orders/Financial Regulations – to adopt the Standing Orders and Financial Regulations 2023.

11. Code of Conduct – to re-adopt the Code of Conduct.

12. General Power of Competence – Rodmell Parish Council is not eligible to use the General Power of Competence.

13. Maintenance reviews –

11.1: Defibrillator report

11.2: Maintenance Works

11.3: Lenny's Path signage

14. Clerk's and/or Councillors' Reports on progress on any items from the last meeting not otherwise covered on this Agenda, and other items for noting and information purposes only.

14.1: Legal matters

- General update on the school and playground progress

15. Councillor Training – to agree training requirements and dates

16. Brief report from Clerk &/or Councillors on external contacts and meetings attended since the last Parish Council meeting – to include a report from;

16.1: The latest Parishes of the Lower Ouse (POLO) Meeting

16.2: The Lewes District Association of Local Councils

16.3: Village Hall Committee

17. Finance Report - To receive the accounts for this financial year.

17.1: To authorise payments as per the attached schedule.

17.2: To approve the 2022/23 Annual Return and Year End Accounts

17.2.1: To review and approve the Annual Governance Statement

17.2.2: To sign and approve the Annual Return Accounting statement.

17.2.3: To vote to approve the Exemption from External Audit certificate.

17.3: To note insurance renewal

18. Illustrative Village Map – costing report

19. Egrets Way - update

20. The next Full Council Meeting will be held on Tuesday 18th July 2023; items for the agenda to the Clerk by Friday 7th July 2023 please.