



## RODMELL PARISH COUNCIL

Parish Clerk: Mrs Alison Stevens  
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Mobile: 07501 676 569

**You are hereby summoned to attend the Annual Council Meeting of the Rodmell Parish Council on Tuesday 17<sup>th</sup> May 2022 at 8.00pm in Rodmell Village Hall for the purpose of transacting the following business.**

Signed: *Alison Stevens*

Dated: 9<sup>th</sup> May 2022

*Members of the Public are welcome and encouraged to attend our meetings*

### AGENDA

**1. To receive for acceptance any apologies** from Councillors and any **Declarations of Interest** on any items covered in this Agenda. **To receive for acceptance** any requests to consider **dispensations** under Section 33 of the Localism Act 2011.

#### **Public Questions**

The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and **observe** the rest of the meeting.

**2. To elect the Chairman for the forthcoming year.**

**3. To elect the Vice Chairman for the forthcoming year.**

**4. To receive updates** from County Councillor Sarah Osborne and District Councillor William Meyer on matters affecting this Parish.

**5. Minutes of the Full Council Meeting held on the 15<sup>th</sup> March 2022 and the Parish Assembly held on the 29<sup>th</sup> April 2022** – to sign as a true and accurate record.

**6. Planning** – To include comments on any planning applications received after the agenda was sent out and;

SDNP/22/02016/HOUS - 11 The Paddocks, Rodmell, Lewes, East Sussex BN7 3HU - Demolition of existing conservatory and erection of single storey side extension with replacement of existing windows and doors with bi-fold doors to the rear and installation of 14 No. solar panels to the south-west roof slope.

**7. Standing Orders/Financial Regulations** – to adopt the Standing Orders and Financial Regulations 2022.

**8. Code of Conduct** – to re-adopt the Code of Conduct.

**9. General Power of Competence** – to confirm eligibility for the General Power of Competence.

**10. Maintenance reviews** –

**10.1:** Defibrillator report (LP).

**10.2:** Maintenance Works from the Asset Inspection update (JG).

**11. Clerk's and/or Councillors' Reports** on progress on any items from the last meeting not otherwise covered on this Agenda, and other items for noting and information purposes only.

**11.1: Legal matters**

- General update on the school and playground progress (JG).

**11.2: Other updates**

- Website and council email problems. (JG)
- Tree Warden (DS)
- Countryside, agriculture and allotments (DS)
- Repairs to the Street – update (JG/NT)
- Sports Field, Mowing and Hedge Trimming (JG)
- Communication with Northease residents (SC)
- Village Hall Committee (SL)
- Safer C7 Report (SC)
- The possibility of extending the footpath between Northease and Rodmell (SC).

**12. Brief report from Clerk &/or Councillors** on external contacts and meetings attended since the last Parish Council meeting – to include a report from the latest POLO Meeting.

**13. Finance Report (AS)** - To receive the accounts for this financial year.

**13.1:** To authorise payments as per the attached schedule.

**13.2:** To approve the 2021/22 Annual Return and Year End Accounts

**13.2.1:** To review and approve the Annual Governance Statement

**13.2.2:** To sign and approve the Annual Return Accounting statement.

**13.3.3:** To vote to approve the Exemption from External Audit certificate.

**14. Illustrative Village Map** – update.

**15. Queen's Platinum Jubilee** – update.

**16. The next Full Council Meeting will be held on** Tuesday 19<sup>th</sup> July 2022; items for the agenda to the Clerk by Friday 8<sup>th</sup> July 2022 please.