



## **RODMELL PARISH COUNCIL**

### **Minutes of the Annual Parish Council Meeting held on Tuesday 14th May 2019 at 8.00pm in Rodmell Village Hall**

Present: Councillors: John Gillies (JG), Sue Carroll (SC), David Smart (DS), Sarah Last (SL), Lesley Prosser (LP), Nikki Terry (NT), and Derek Blackhall (DB: Clerk)

There were two members of the public but no District or County Councillors in attendance.

<b>1</b>	<b>JG opened</b> the meeting and asked for nominations for the Chair. <b>John Gillies</b> accepted a nomination and was <b>unanimously elected</b> .	<b>ACTION</b>
<b>2</b>	JG asked for nominations for Vice-Chair. <b>Lesley Prosser</b> was nominated and was <b>unanimously elected</b> .	
<b>3</b>	<b>A Declaration of Acceptance of Office</b> was completed by all of the Councillors.	
<b>4</b>	<b>Apologies</b> had been <b>received</b> from Richard Sellick (RS), William Meyer (WM: LDC) and Sarah Osborne (SO: ESCC).	
<b>5</b>	There were no <b>declarations of interest</b> . No requests to consider any <b>dispensations</b> had been received. The minutes of the meeting held on the 5th March 2019 had been circulated and were <b>approved and signed as a correct record</b> .	
<b>6</b>	<b>General Power of Competence</b> <b>The Council confirmed</b> it had met the prescribed conditions set out in the Parish Councils (General Power of Competence) Order 2012 and <b>unanimously resolved to readopt the General Power of Competence</b> .	
<b>7</b>	<p><b>Public Questions.</b> None</p> <p><b>District and County Council Updates.</b> No reports were presented.</p> <p><b>Planning</b></p> <hr/> <p>A LDC planning handbook was circulated for the benefit of the new Councillors following the recent Council Election.</p> <hr/> <p><b>No decisions were made</b> in respect of the following three applications; it was agreed NT and RS would inspect them and report back, which might need an EGM:</p> <p>SDNP/19/01752/HOUS, Lane House, Mill Lane, Rodmell. Proposed extension to east elevation, replacement of porch to north elevation and replacement of existing doors and windows.</p> <p>SDNP/19/01747/HOUS, Location: Admiral's Knock, Mill Lane Rodmell BN7 3HS. Proposal: Extension of dwelling and new swimming pool</p>	<b>RS, NT</b>

SDNP/19/01974/DCOND Discharge of condition 4 of application SDNP/16/02239/HOUS relating to joinery details | Old Farm House The Street Rodmell BN7 3HE

### **Maintenance Reviews**

The Dicklands: **JG reported** an issue with a non-resident parking a van on the grass. He would investigate further. There had been a further complaint from a resident regarding a tall children's slide. The latter had been passed to LDC.

JG

Sports field: nothing to report.

Bus shelters: it was **noted that** the northbound shelter had been refurbished. The southbound shelter would follow later in the year.

Playground benches: these were largely paid for through a donation from the Abergavenny Arms, and had now been installed.

Other: the problem with the electrical box on the sports pavilion had been rectified.

### **Legal matters**

**JG reported that** the school right of way dispute had been settled with the Diocese. Regarding the future use of the school buildings he had received a copy of letter from the Rector, the Rev. Geoff Daw, to the Ouse Valley Co-operative, explaining the PCC's reluctance to support the Co-operative's proposed purchase and stating that RPC also opposed this. He had explained to the Rector that although the previous Council had declined to be involved in the matter, the new Council had yet to state a position.

### **Allotments**

**DS reported** there were currently three vacant allotments; JG agreed to advertise outstanding plots on the website and Facebook.

JG

### **Affordable housing**

**JG reported that** this proposal was now on hold.

### **Monks House summer event**

**JG reported that** he had met with the Monks House Manager, Alli Pritchard, who was willing to hold the event again, or to make a donation to RPC in lieu. He had also discussed with her the issue of the provision of a dog bin for the Monks House car park. As NT rules made it difficult for her to finance this they had agreed that the event might be put on hold this year and a donation to RPC taken instead, to be used for the provision of the bin. They had also discussed the possibility of a joint approach by RPC and NT to ESCC Highways, to point out that Monks House generated much more traffic and road damage than would be expected on a normal village street, and that The Street probably needed a complete resurface.

JG

**The SDNPA letter** regarding vacancies for Parish members on their Council was noted; no Councillor put their name forward .

**New roles:** the following leads were **agreed:**

Website and Council emails: JG

Planning: RS & NT

Tree warden, Countryside, agriculture and allotments: DS

Sports field, mowing and hedge trimming: RS

Village Hall Committee: SL

Northeast representative: SC

ESCC Highways meetings in Newhaven: JG & SC

POLO: SC

Footpaths and verges/village maintenance: SL

8	<p><b>Finance Report</b></p> <p><b>8.1 The Clerk introduced</b> the 2018-2019 statutory reports and advised the Parish Council that he had experienced difficulties with the internal audit this year. The accounts had been signed off following discussions between the Chair and the internal auditor, as she and the Clerk had been unable to reach agreement. Both the auditor and the Clerk made a number of recommendations for the future, which the Council would consider at its next meeting.</p> <p><b>8.2</b> The Parish Council agreed the 2018/19 Annual Governance Statement, the 2018/19 Accounting Statement and the Exemption from External Audit Certificate. All of these were <b>approved and signed by the Chairman.</b></p> <p><b>8.3</b> The <b>bank statement reconciliations</b> for March and April 2019 were <b>circulated, approved &amp; signed.</b></p> <p><b>8.4 The following payments were authorised:</b></p> <p>EDF DD April electricity £15  Public Works Loan Board repayment £888.96  DI Blackhall April/May salary and expenses £501.90  HMRC income tax April/May £107.</p>	ALL
9	<p><b>The meeting closed at 9.15 pm.</b> The next meeting was scheduled for Tuesday 2nd July 2019. Any suggestions for the agenda should be sent to the Clerk by Friday 21st June.</p>	ALL



